



City of Naples
BUDGET PLANNING CALENDAR
For Fiscal Year 2016-17

- January 09, 2017Distribute and publish Budget Planning Calendar
- January 25, 2017Finance to distribute Capital Improvement Project forms and instructions to departments
- February 28, 2017.....CIP Requests due to Finance by noon
- April 3, 2017Draft Capital Improvement Project document to City Manager for review
- April 17, 2017Presentation of General Fund Sustainability Report
- April 20, 2017Director budget meeting (concurrent with staff meeting)
- April 24, 2017Finance to distribute Operating Budget forms and instructions to departments
- April 26, 2017CIP completed and to the printers
- May 4, 2017Deliver CIP document to City Council (due by June 1 per City Code 2-691)
- May 5, 2017Internal Service Fund Budgets with goals and performance measures, due to Finance
- May 12, 2017Special Revenue Fund Budgets (building Permits, CDBG, CRA, BID, East Naples Bay, Moorings Bay, CRA, Streets and Traffic) with goals and performance measures due to Finance
- May 15, 2017Council Special Workshop on CIP part 1
- May 19, 2017General Fund budgets with Goals and Objectives due to Finance
- May 26, 2017Water/Sewer Fund, Beach Fund, Solid Waste Fund, Dock Fund, Stormwater Fund and Tennis Fund budget requests with goals and performance measures, due to Finance
- June 1, 2017Tentative receipt of Preliminary Taxable Value from Collier County Property Appraiser
- June 7, 2017Agenda item on Council meeting to discuss and obtain direction on maximum millage rate.
- June 6, 8, 9, 2017City Manager meets with Directors on Operating Budgets
- June 12, 2017Council workshop CIP Part 2
- June 30, 2017Collier County to Certify Taxable Value (prior to or on July 1)

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- July 21, 2017.....Deliver Preliminary Operating Budget to City Council
- July 28, 2017.....Deadline to send DR 420 report to the Property Appraiser (Millage rate, rollback rate and meeting dates)
- August 14, 2017.....Budget Workshop
- August 24, 2017..... TRIM notices mailed by Collier County
- September 6, 2017 Tentative Budget Hearing 5:05 pm
- September 15-17, 2017..... Dates to advertise the Final Hearing
- September 20, 2017 Final Budget Hearing 5:05 pm
- October 1, 2017 Start of Fiscal Year 2017-18



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